**Advice to employees about October to December – if no longer eligible for JK**

(Use this if the business will not meet the decline test in the September Quarter)

Dear Employee

As you are aware the Government have announced changes to the JobKeeper program which has been supporting us in paying you since March. Those payments continue until the end of September.

We will not be eligible to receive JobKeeper after 28th September.

This means that any “JobKeeper topup” amount of pay, above the amount for hours worked, will cease as from 28th September.

Your pay after that date will return to normal without JobKeeper.

Or

Over the next few weeks we will be discussing with you our plans and needs for the business and discussing any impact or opportunities that may have for you.